CENTER FOR
TEACHING, LEARNING, AND TECHNOLOGY
Illinois State University

CTLT provides faculty support for ReggieNet by e-mail, phone, and in person. Please email CTLT@ilstu.edu or call (309) 438-2542 if you have questions.

ReggieNet: Overview

Video - ReggieNet: Overview

ReggieNet is the official Learning Management System at Illinois State University. You must have a University Login ID (ULID) in order to access ReggieNet.

Log in

Direct Link : http://reggienet.illinoisstate.edu

Click on **Central Login** to get started

Username: ULID
Password: regular password you use to login your office computer, etc.

You can also log in through http://my.illinoisstate.edu – there are ReggieNet links on the Academics tab and the Courses I Teach page.

Once you have logged in, you can find all of your course sites by clicking the Sites button in the Favorites area at the top of the page. If you do not see your course, talk to your department to ensure you have been added as the instructor for that course in Campus Solutions.

Course Creation

Course creation

Course sites will be automatically created based on the information added to Campus Solutions by all schools and departments. Every course/section that is entered in Campus Solutions will have a separate course site. The instructor(s) of record for each course will be added to the course in the role of **Instructor.** If there is a discrepancy in which courses an instructor believes they should see, and what they do see, they should first contact their school/department to make sure the instructor of record for that course has been entered properly.

Course sites for the upcoming semester are generally created around the same time that registration for that semester opens. Please note that courses added to the system can take up to 48 hours to appear in ReggieNet. After 48 hours, if you do not see your course in ReggieNet, please contact the Technology Support Center at (309) 438-4357.

Loss of course site access

Since ReggieNet is tightly integrated with the University's student information system, when there's an instructor change for a particular course, you may lose the access to the course you were initially assigned. In that case, please contact CTLT immediately so we can restore access to your course content.

Student enrollment

Students will be automatically added to and removed from your course site as they register or drop. Changes in course enrollment may take up to 24 hours to be reflected in the course site. You can add a student temporarily from **Site Info> Add Participants**, but if the student is not officially registered, the student will be dropped at the next update.

Basic Template

There is a set of default tools that are added when a site is created. The default tools are

- Overview – the landing page for the site
- Syllabus – add your syllabus and other general course information
- Announcements – create announcements that will remain visible in the course
- Messages – an internal messaging system
- Gradebook – organize, enter, and display student grades
- Lessons – organize and present content to students
- Resources – upload and organize files
- Assignments – electronic submission and grading of student work
- Tests & Quizzes – online assessments
- Forums – online threaded discussions
- Learner Support – a page that includes links to student resources
- Statistics – access reports on student activity; not visible to students
- Site Info – manage site tools, participants, and groups
- Help – built-in help for the system.

You can add and remove tools using the **Manage Tools** menu found in **Site Info**. We recommend removing any tools that you do not plan on using for the course (they can always be added back in if circumstances change).

Getting Help

All ReggieNet users have access to help documentation which can be found within ReggieNet. While using a tool, you can go directly to the Help for that tool by clicking on the **Help** button in the tool title bar.

There is also the **Help** tool which contain all the help documentation. When you click on the **Help** tool, you can search Help content by entering a search term or phrase in the search pane on the left and clicking on the Search button. Search results are ranked by relevance.

The Center for Teaching, Learning, and Technology provides faculty support for ReggieNet by e-mail, phone, and in person. You can find us in Williams Hall. Please Email CTLT@ilstu.edu or call (309) 438-2542 if you have questions.

The Technology Support Center provides students with technical support. Please have your students contact the Technology Support Center at (309) 438-4357.

ReggieNet is a very user-friendly system. However, it is always a good idea to give your students a short orientation to your course site so they understand how you have organized and will be using your course site. Additionally, student guides and video tutorials are available in our For Your Students section.