

# Surviving a 3 Week Course

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## □ Be Prepared!

- Plan in detail the entire 3 weeks
    - Do your best to stick to your plan
  - Utilize time wisely (but don't abuse it with all lecture)
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## □ Prepare your students

- Not only with materials, but with the expectations for the course
  - A 3 week class is a full-time commitment
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- Focus on the most important information
    - Provide resources for information that is not covered
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- Take a few minutes to review the previous days lesson – redundancy helps
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- Hands on activities and group work helps to enhance redundancy and keeps students engaged
    - Play games!
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- Make yourself available
    - for discussion boards
    - for chat rooms
    - for pre-post class meetings
    - for office hours
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- Provide assignments/labs for students to complete
  - Give extended time for completion of the assignments/labs
    - This must be agreed upon by the students
    - Grades do not have to be posted until all sessions are completed
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- Foster independence and problem solving in students
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